

**Region 2
Interagency Agreement
For Early Childhood Transitions**

Effective July 2010

TABLE OF CONTENTS

Section I - Overview

Section II – Transition Timeframe

Section III – Protocols & Procedures for Transitions from Family-Centered Early Supports and Services programs of Pathways Community Services to Preschool Special Education Programs in Region 2

Protocol 1: The Area Agency, ESS Programs and School Districts shall comply with Child Find Notification and Child Find requirements

Protocol 2: ESS shall develop a transition plan in the IFSP in accordance with HeM 510 and Part C of the IDEA 2004

Protocol 3: With parental permission, ESS shall schedule the Transition Conference with the appropriate School District

Protocol 4: ESS shall facilitate the Transition Conference

Protocol 5: With parental permission, ESS shall initiate a Referral to the appropriate School District

Protocol 6: The School District shall schedule and convene the IEP Team and conduct the Disposition of Referral process/meeting

Protocol 7: Based upon the outcome of the Disposition, the School District shall schedule/conduct evaluations and convene the IEP Team to determine eligibility for special education services, document services through the IEP and determine placement, as appropriate.

Protocol 8: Implementation: The IEP shall be in place by the child's 3rd birthday

Protocol 9: Procedures for the transitions of children whose third birthday occur during the summer months

Protocol 10: Procedures for children who are referred to ESS after 30 months of age

Protocol 11: Procedures for the combination of the Transition Conference and Disposition of Referral meeting if a parent chooses to make a referral prior to or during the Transition Conference

Protocol 12: Procedure for review of the Interagency Agreement

Protocol 13: Procedures for addressing concerns

Section IV –Contact Information

Interagency Agreement For Transition

Section I - Overview

A. Introduction

This Interagency Agreement is entered into by Pathways of the River Valley, whose responsibility it is to oversee and administer Family Centered Early Supports and SAU 60 (Acworth, Charlestown and Langdon), SAU 62 (Canaan, Dorchester, Enfield, Grafton, and Orange), SAU 75 (Grantham), SAU 43 (Croydon, Newport), SAU 71 (Lempster, Goshen), SAU 85 (Sunapee), SAU 6 (Claremont and Cornish), SAU 6 (Unity), SAU 88 (Lebanon), SAU 70 (Hanover), SAU 76 (Lyme), SAU 34 (Washington), SAU 32 (Plainfield), SAU 65 (Springfield)

B. Purpose

We, the providers of services for young children with disabilities and their families, are committed to creating a collaborative process to ensure that those we serve experience a smooth and high quality transition from Early Supports and Services to Preschool Special Education. This process, while respectful of both service delivery systems and of families' confidentiality and choice, promotes increased accountability, efficiency and communication that will benefit families and all those who serve them. We acknowledge that the following process is set forth to meet federal and state requirements, and most importantly to assist families in a smooth transition. We recognize that multiple factors affect this process including the age at which a child is first referred for services, families' preferences, and our own human fallibility. Good communication among all parties is encouraged as the best remedy for overcoming the inevitable deviation from the ideal process.

C. Scope

This agreement shall be effective July 2010 – until at least June 30, 2013 and reviewed annually in the spring by representatives from the Pathways of the River Valley and SAU 60 (Acworth, Charlestown and Langdon), SAU 62 (Canaan, Dorchester, Enfield, Grafton, and Orange), SAU 75 (Grantham), SAU 43 (Croydon, Newport), SAU 71 (Lempster, Goshen), SAU 85 (Sunapee), SAU 6 (Claremont and Cornish), SAU 6 (Unity), SAU 88 (Lebanon), SAU 70 (Hanover), SAU 76 (Lyme), SAU 34 (Washington), SAU 32 (Plainfield), SAU 65 (Springfield)

D. Participants

This agreement and procedures have been developed and/or reviewed by the following:

| Representative | Agency/Districts | Contact Information |
|-----------------------|-------------------------|----------------------------|
|-----------------------|-------------------------|----------------------------|

Section II –Transition Timeframe

| | |
|---|---|
| <p>18- 24 months</p> | <ul style="list-style-type: none"> • Understanding ESS Notification brochure given • Parents are given 30 days to review Notification and make a decision regarding Opt Out • At eligibility determination for children referred to ESS at 22 months or older: <ul style="list-style-type: none"> ○ Understanding ESS Notification brochure given and Notification explained • Pathways sends individual Child Find Notification information to the local school district at age 24 months |
| <p>No later than 24 months</p> | <ul style="list-style-type: none"> • Written Transition Plan completed and included in IFSP for ALL children • Transition booklet given to family • If the family gives written consent, the ESS Service Coordinator sends the most recent evaluation and IFSP to the Preschool Special Education Coordinator/Contact |
| <p>29 months</p> | <ul style="list-style-type: none"> • ESS Service Coordinator contacts the Preschool Special Education Coordinator/Contact via telephone to schedule the Transition Conference and discuss, if appropriate, the combination of meetings • If not previously done or if it has expired, a Release is signed by the family • Once a Transition Conference is scheduled, the ESS Service Coordinator sends the most recent evaluation and IFSP to the Preschool Special Education Coordinator/Contact • If a parent agrees to combine the Transition Conference and the Disposition of Referral meeting, ESS sends the Referral no more than 2 weeks prior to the meeting date |
| <p>30 - 32 months (But NO later than 90 days prior to the 3rd birthday)</p> | <ul style="list-style-type: none"> • Transition Conference occurs and may include a discussion of: <ul style="list-style-type: none"> ○ Programs options from the time of the child’s 3rd birthday, including the possibility of a Referral for special education ○ The special education process ○ Whether to Refer child to school occurs and, if appropriate, a date to Refer determined ○ Potential special education process meeting dates, if appropriate • The ESS Service Coordinator brings Referral form to Transition Conference in case family decides to Refer the day of the Transition Conference. The school district may not want a Referral at the Transition Conference but the family may choose to Refer at that time • If the Transition Conference and Disposition of Referral meetings are combined, the school district shall ensure that the requirements under the NH Rules regarding the Disposition of Referral meeting and special education process are met |
| <p>30 -32 months or as determined at Transition Conference</p> | <ul style="list-style-type: none"> • ESS Service Coordinator sends a Referral as determined at the Transition Conference or provides the Referral to the Preschool Special Education Coordinator/Contact at the Transition Conference • ESS Service Coordinator provides necessary information to Pathways ESS Director so that they may allow school district access in NHSEIS • Within 15 days after school receives formal Referral, school personnel will schedule and conduct a Disposition of Referral meeting with the IEP Team that will include: <ul style="list-style-type: none"> ○ Review of Referral, evaluation report and services to date ○ Determining timeline regarding evaluations, if appropriate ○ Scheduling of potential meetings ○ Discussion of program options (i.e. possible classroom visitation) |

| | |
|---|--|
| <p>Following the Disposition of Referral meeting but prior to 3rd birthday</p> | <ul style="list-style-type: none"> • Using the IEP Team process, the school <ul style="list-style-type: none"> ○ Conducts evaluations within 45 days of parental consent (plus a one-time mutually-agreed upon 15 day extension) ○ Determines if the child is eligible or not for special education ○ Develops an IEP, if appropriate ○ Determines placement, if appropriate ○ Obtains written parental consent for the IEP, if appropriate |
| <p>30 months or older</p> | <ul style="list-style-type: none"> • For child found eligible for ESS at 30 months or older –within 1 month of eligibility determination: <ul style="list-style-type: none"> ○ Authorization for Release of Information signed by parents at determination of eligibility ○ Completed transition plan ○ Formal Referral completed and sent |
| <p>30 to 33 months</p> | <ul style="list-style-type: none"> • Service Coordinator discusses Family Support Services at Pathways • Application for continued eligibility completed by the family |
| <p>36 months</p> | <ul style="list-style-type: none"> • Child has a signed IEP in place on or before their third birthday |

Section III –Protocols and Procedures for Transitions from Family Centered Early Supports and Services programs of Pathways Community Services to Preschool Special Education Programs in Region 2

Protocol 1: Pathways Community Services, its ESS Programs and School Districts shall comply with Child Find Notification/Child Find requirements.

Procedures

- 1.1 Pathways Community Services and its ESS Programs shall comply with ESS notification requirements for child find purposes only as required under Part C IDEA 2004 and as outlined by the Department of Health and Human Services, Bureau of Developmental Services, Family Centered Early Supports and Services.
- 1.2 The ESS Service Coordinator shall explain Notification and the Opt-Out policy to the parents of children actively enrolled in ESS, no later than their 22 month birthday or within 1 month of determining eligibility for those who enrolled in ESS after their 22 month birthday. This explanation will be provided to parents prior to the distribution of the Notification information to the school districts. Families shall be provided with a copy of *Understanding ESS Notification to Local School Districts for Child Find* brochure. Families may choose to Opt-Out of Notification. Documentation that Notification and the choice to Opt-Out were explained to families will be made in the child's record and in the ESS electronic data base.
- 1.3 Unless a family opts-out, Pathways shall transmit Notification to the Special Education Director of the local school district, and/or this Director's designee. Notification will be sent on the individual child by mail within the month the child turns 24 months and as soon as possible for those children who become newly enrolled in ESS after age 24 months. Notification information is limited to:
 - Child's name
 - Child's date of birth
 - Parent(s)'s name(s)
 - Parent(s)'s contact information
- 1.4 As outlined in Part C of the IDEA 2004, ESS Notification is not a Referral and families may Opt-Out of Notification. However, a family's choice to Opt-Out of Notification shall not impact the transition or Referral process.
- 1.5 School Districts shall have clear policies and procedures in place for both ESS Notification, and Referral. Districts shall include in their Child Find policies and procedures a process for responding to families for whom they have received Notification from ESS.
- 1.6 School Districts shall notify Pathways of whom, in addition to or in place of the Special Education Director, is a designee to receive Notification information. This shall be documented in writing (a printed email will suffice.)

Protocol 2: The ESS program shall develop a transition plan in the IFSP in accordance with HeM 510 and Part C of the IDEA 2004

Procedures

- 2.1 When a child receiving ESS is 24 months of age (or earlier if appropriate) the IFSP team shall develop and begin to implement a written transition plan. The written transition plan is developed and becomes part of the child's IFSP.
 - When a child is determined eligible for ESS after 24 months of age, the written transition plan shall be included in the initial IFSP.

- 2.2 In developing the transition plan the ESS Service Coordinator shall include a discussion of
 - All available community options (including preschool special education, area agency services, private therapies, private child care and preschools, recreation, family supports, and other resources),
 - Parental rights and responsibilities under HeM 510 and Part C of IDEA 2004 in the transition process
 - Timelines for referral to preschool special education and/or other community options.

- 2.3 When the IFSP team is creating the transition plan, the ESS Service Coordinator shall provide the family with a copy of the *Transition from Family-Centered Early Supports and Services: A Guide for Families*.

Protocol 3: With parental permission, ESS shall schedule the Transition Conference initiate contact with the appropriate School District

Procedures

- 3.1 With written parental consent, the ESS Coordinator shall contact the School District Preschool Contact by phone when the child is 29 months of age, or earlier at parent's request, to schedule the Transition Conference. Every effort shall be made by the ESS Service Coordinator to find a mutually agreeable time with the family and the School District Preschool Contact when scheduling the Transition Conference. However, to comply with the requirements of Part C of the IDEA 2004 and HeM 510, if a School District representative is unable to attend the Transition Conference, it shall be held regardless.
- 3.2 When circumstances warrant (such as a child who is determined eligible for ESS after 30 months of age or at the parent's request) and parents agree, the ESS Service Coordinator shall discuss combining the Transition Conference and the Disposition of Referral meeting with the Preschool Special Education Coordinator/Contact. (See Protocol 11)
- 3.3 If not previously done or if it has expired, the ESS Service Coordinator shall request that a Release be signed by the family to share information with the School District.
- 3.4 Once a date for the Transition Conference has been set, and with parental permission, the ESS Service Coordinator shall send the most recent evaluation and IFSP to the Preschool Special Education Coordinator/Contact.
- 3.5 If the parent agrees to combine the Transition Conference and the Disposition of Referral Meeting, the ESS Service Coordinator shall send the Referral to the Preschool Special Education Coordinator/Contact no more than 2 weeks prior to the meeting date.

Protocol 4: The ESS Service Coordinator shall facilitate the Transition Conference.

Procedures

- 4.1 The Transition Conference shall occur when a child is between 30 up until the child turns 33 months of age.
 - In accordance with the HeM 510 and Part C of the IDEA 2004, the Transition Conference must occur no less than 90 days before the child's third birthday but no earlier than nine months before the third birthday.
- 4.2 The School District shall send a representative to the Transition Conference as required by IDEA 2004—CFR 300.124 (c)—and the NH Rules—ED 1106.01 (a).
- 4.3 Every effort shall be made by the ESS Service Coordinator to find a mutually agreeable time with the family and the School District Preschool Contact when scheduling the Transition Conference. However, to comply with the requirements of Part C of the IDEA 2004 and HeM 510, if a School District representative is unable to attend the Transition Conference, it shall be held regardless.
- 4.4 The ESS Service Coordinator chairs the Transition Conference. At the Transition Conference:
 - The family shall share information about their child
 - Transition services needed by the child and family are discussed
 - Program options from the time the child is three until the end of the school year are discussed
 - The School District representative shall share information about the special education process
 - Transition Plan specifics are discussed and updated including
 - Steps for the child and family to exit ESS
 - If a Referral is appropriate and when it might be sent
 - Potential IEP Team meeting dates for the Disposition of Referral and/or evaluation, as applicable
- 4.5 The ESS Service Coordinator shall bring a Referral form to the Transition Conference in the event that the parent and the School District agree to combine the Transition Conference and the Disposition of Referral meeting. See Protocol 11.
- 4.6 In the event that the Disposition of Referral meeting and Transition Conference are combined, ESS and the School District shall ensure that all participants required under the respective regulations are in attendance and the timing of the meetings is within state and federal regulatory requirements. See Protocol 11.

Protocol 5: With parental permission, ESS shall initiate a referral to the appropriate School District

Procedures

- 5.1 With written parental consent, the ESS Service Coordinator shall send a Referral letter to the appropriate Preschool Special Education Coordinator/Contact when the child is between 30 and 32 months of age, unless a parent chooses otherwise or as determined at the Transition Conference. (Form1 Section IV) A copy of the referral letter shall also be provided to the parent.
- 5.2 At the time a Referral is sent, the ESS Service Coordinator shall notify the Pathways ESS Director so that they may allow school district access in NHSEIS
- 5.3 When circumstances warrant (such as a child who is determined eligible for ESS after 30 months of age or at the parents' request) and parents have given written consent, the Referral may be sent/given to the Preschool Contact before or at the Transition Conference. See Protocol 11.

Protocol 6: The School District shall schedule/convene the IEP team and conduct the Disposition of Referral process.

Procedures

- 6.1 Upon receiving a Referral from ESS, regardless of the child's age, the School District Preschool Contact shall contact the family acknowledging the receipt of the referral.
- 6.2 Within 15 calendar days from receiving a referral from an ESS Service Coordinator, regardless of the age of the child, the School District shall schedule and convene the IEP Team, which includes the family, and conduct a Disposition of Referral meeting. With written parent permission, the may invite the ESS Service Coordinator unless the parent requests otherwise.
 - The role of the ESS Service Coordinator/Provider in any IEP team/special education meeting is to provide the team with information regarding the child and to support the family in the process.
- 6.3 At the Disposition of Referral meeting the IEP team, which includes the family, shall discuss and determine if and how any previously administered evaluations will be utilized and if further evaluation is necessary to determine eligibility. Written parental consent will be obtained by the School District prior to conducting an evaluation.
- 6.4 Every effort shall be made to schedule the Disposition of Referral meeting during a convenient time for the ESS Service Coordinator, however, the Disposition of Referral meeting shall be conducted if the Service Coordinator is unable to attend to ensure the meeting occurs within the 15 calendar day timeline required by the NH Rules for the Education of Children with Disabilities.
- 6.5 As part of the Referral process, the School District shall provide the parents with the Procedural Safeguards handbook and other materials regarding their rights and responsibilities in the special education process.
- 6.6 Whenever appropriate and if parents agree, meetings can be combined, such as the Disposition of Referral meeting and Transition Conference as long as all participants required under the respective regulations are in attendance and the timing of the meetings is within state and federal regulatory requirements. See Protocol 12.
- 6.7 The NH Rules for the Education of Children with Disabilities require a school district to act upon a Referral regardless of its source and age of the child. The School District may request an informational packet be completed by the family, however, failure by the parent to complete the packet cannot be used to defer the timelines for the Disposition of the Referral or the evaluation.

Protocol 7: Based upon the outcome of the disposition, the School District shall schedule/conduct evaluations and convene the IEP Team to determine eligibility for special education services, document services through the IEP and determine placement as appropriate.

Procedures

- 7.1 The School District shall invite the parents via written meeting notice to all IEP Team meetings and, upon parent request, shall invite the ESS Service Coordinator to assist with a smooth transition. Every effort shall be made to schedule meetings at a mutually convenient time for the ESS Service Coordinator. However to ensure meetings occur within the timelines required by the NH Rules for the Education of Children with Disabilities and Part B of the IDEA 2004, all IEP meetings shall be conducted regardless of whether the ESS Service Coordinator is able to attend.
 - The role of the ESS Service Coordinator/Provider in any IEP Team/special education meeting is to provide the team with information regarding the child and to support the family in the process.
- 7.2 The School District shall complete the evaluation, if appropriate, and convene the IEP team, which includes the parents, for an eligibility determination meeting within 45 days from receipt of parent's written permission for evaluation, to discuss evaluation results and determine eligibility, as required by the NH Rules for the Education of Children with Disabilities. Parents may agree in writing to a one-time, 15 day extension.
- 7.3 If the IEP Team, which includes the parents, determines the child is eligible for special education services, an Individual Education Program (IEP) shall be developed by the IEP Team within 30 days from determining eligibility.
- 7.4 After determining the supports and services necessary to provide the child with a free appropriate public education (FAPE) and documenting goals and services in the IEP, placement shall be decided by the IEP Team and based on the Least Restrictive Environment (LRE).
- 7.5 The IEP Team, which includes parents, can choose to combine meeting purposes e.g., eligibility, IEP, and placement. Parents shall be notified of the purpose of meetings on the notice of meeting form.
- 7.6 The IEP team shall provide parents with Written Prior Notice of all proposals/refusals so that they may make informed decisions. Parents shall be given 14 calendar days to make decisions about any proposal by the IEP Team.
- 7.7 The school district shall comply with all NHSEIS reporting requirements including reporting whether a child referred by ESS is determined to be eligible as a child with a disability or if the child is found not to be eligible as a child with a disability.

Protocol 8: Implementation: A signed IEP shall be in place by the child's 3rd birthday.

Procedures

- 8.1 In accordance with the NH Rules for the Education of Children with Disabilities and Part B of the IDEA 2004, the IEP shall be agreed upon and signed by the School District LEA representative and the parent(s) by the child's third birthday.

- 8.2 By NH definition, the date of development and implementation is the date of parental consent to the IEP. Per state and federal law, an IEP with the date to begin the provision of special education and related services must be agreed on by both the LEA and parent by the child's third birthday, regardless of when the child turns 3. ('06 FY Memo 25)

Protocol 9: Children whose third birthday occurs during the summer months are entitled to FAPE on their third birthday.

Procedures

- 9.1 Regardless of when a child's third birthday is, per state and federal law, an IEP with the date to begin the provision of special education and related services must be agreed on by both the LEA and parent by the child's third birthday.
- 9.2 The start date for provision of special education and related services may be at a date after the third birthday as determined appropriate by the IEP Team, which includes the parents.
- 9.3 With agreement from the family, the IEP team may choose to complete eligibility determination and develop the IEP for a child who has a summer or early fall birthday, prior to the end of the previous school year. If this occurs, ESS will work with the school district and will still provide the district with updated information within the timelines outlined in the agreement.

Protocol 10: Procedures for children who are referred to ESS after 30 months of age

Procedures

- 10.1 When a child who is 30 months of age or older is referred for ESS, the transition process shall be explained to the family as part of the initial intake process by the Intake Coordinator at the Area Agency. If appropriate, the Intake Coordinator shall ask for written parent consent to share information with the appropriate School District. The parent shall be given information about making a Referral to the School District.
- 10.2 If appropriate, and with parental consent, the ESS Service Coordinator shall invite the School District to participate in the initial evaluation by ESS.
- 10.3 Within one month or on first visit following determination of eligibility, the ESS Service Coordinator shall discuss with the family the transition process and document a transition plan. The written transition plan is developed and becomes a part of the initial IFSP.
- 10.4 The School District and ESS shall work collaboratively to create a plan for the necessary steps to ensure that a child who is referred and found eligible for ESS when they are 30 months and older, has an IEP in place by the child's third birthday.
- 10.5 In scheduling the Transition Conference, every effort shall be made by the ESS Service Coordinator to find a mutually agreeable time with the family and the School District Preschool Contact. In accordance with Part C of the IDEA 2004 and HeM 510, if a School District representative is unable to attend the Transition Conference, it shall be held regardless.
- 10.6 In scheduling the Disposition of Referral and other IEP meetings, every effort shall be made by the school district to find a mutually convenient time for the ESS Service Coordinator. However, all IEP meetings shall still be conducted if the Service Coordinator is unable to attend to ensure timelines required by the NH Rules for the Education of Children with Disabilities and IDEA 2004 are met.
- 10.7 Whenever appropriate, meetings can be combined, such as the Disposition of Referral meeting and Transition Conference as long as all participants required under the respective regulations are in attendance and the timing of the meetings is within state and federal regulatory requirements. See Protocol 11.

Protocol 11: Procedures for the combination of the Transition Conference and Disposition of Referral meeting if a parent chooses to make a referral prior to or during the Transition Conference.

Procedures

- 11.1 The Transition Conference and the Disposition of Referral meeting may be combined IF ALL of the following conditions are met:
 - the family agrees
 - the family is provided Prior Written Notice at least 10 days prior to the meeting as required by the NH Rules for the Education of Children with Disabilities. Families may agree to waive the 10 days advance notice
 - all IEP team members required by the NH Rules for the Education of Children with Disabilities and HeM 510 are in attendance
- 11.2 In the event a School District and parent wishes to combine the Transition Conference and Disposition of Referral meeting, they shall inform the ESS Service Coordinator of this intent at the time they are scheduling the Transition Conference. With parental permission, the ESS Service Coordinator shall bring the Referral to the meeting.
- 11.3 The ESS Service Coordinator shall explain the School District's request to the family, including what a Referral and Disposition of Referral meeting are, and explain that a family has the right to choose not to make a Referral at this time and limit the meeting to only a Transition Conference.
- 11.4 If a Referral is sent prior to the Transition Conference, the school district has 15 calendar days to schedule and conduct a Disposition of Referral meeting, regardless of the date of the scheduled Transition Conference and the age of the child.
- 11.5 Regardless of whether the family gives permission to hold a combined Transition Conference and Disposition of Referral meeting, the Transition Conference shall be held at the date and time agreed upon.
- 11.6 In the event that the Transition Conference and Disposition of Referral meeting, or any other meeting in the transition or special education process are combined, the School District shall ensure that all IEP Team members required under the NH Rules for the Education of Children with Disabilities are in attendance.
- 11.7 As required by the NH Rules for the Education of Children with Disabilities, written parental permission is required before any evaluation may be conducted by the school district. This includes an observation of the child while at the Transition Conference/Disposition of Referral meeting. Parents may give written permission at the meeting for the observation/evaluation to occur. Without written permission, the IEP Team may not use the observation/information as part of determining eligibility or present levels.
- 11.8 Parents shall be provided with Written Prior Notice of all proposals/refusal that occur at any meeting (Disposition of Referral, Evaluation, Eligibility, IEP and Placement) so that they may make informed decisions. Parents shall be given 14 calendar days to make decisions regarding any proposal by the IEP Team.

Protocol 12: Procedures for addressing concerns

Procedures

- 12.1 The parties of this Interagency Agreement recognize that multiple factors affect the transition process including the age at which a child is first referred for services, family preferences, and our own human fallibility. Good communication among all parties is encouraged as the best remedy for overcoming the inevitable deviation from the ideal process.
- 12.2 When one party is concerned that another is not following through in good faith with their responsibilities as outlined in the Interagency Agreement, the questioning party shall first consider whether the issue is related to unique circumstances (such as a family's refusal to give permission to refer or an unexpected staff illness) or whether the issue demonstrates a systemic issue. The questioning party shall discuss their concerns directly with the person or persons involved and shall have documentation of their concerns.
- 12.3 Should the issue continue beyond the initial conversation, the administrator of the party involved shall be contacted. See Contact List.

Protocol 13: Procedure for review of the Interagency Agreement

13.1 Representatives from the Pathways of the River Valley and SAU 60 (Acworth, Charlestown and Langdon), SAU 62 (Canaan, Dorchester, Enfield, Grafton, and Orange), SAU 75 (Grantham), SAU 43 (Croydon, Newport), SAU 71 (Lempster, Goshen), SAU 85 (Sunapee), SAU 6 (Claremont and Cornish), SAU 6 (Unity), SAU 88 (Lebanon), SAU 70 (Hanover), SAU 76 (Lyme), SAU 34 (Washington), SAU 32 (Plainfield), SAU 65 (Springfield) shall convene in the spring of each year to review and make changes to the Interagency Agreement as necessary.

***Section IV –
Contact Information***

CONTACT INFORMATION

Early Supports and Services Contact List

Area Agency Contact Information

| REFERRAL CONTACT | NOTIFICATION CONTACT | NHSEIS CONTACT | ADMINISTRATION |
|--|--|--|---|
| <p>Kathie Sarles Co-Director 654 Main Street Claremont, NH 03743 603-542-8706 ksarles@pathwaysnh.org</p> <p>Kathy Marshall Co-Director 654 Main St Claremont, NH 03743 603-448-2077 kmarshall@pathwaysnh.org</p> | <p>Kerry Smith Administrative Assistant 654 Main St Claremont, NH 03743 ksmith@pathwaysnh.org</p> | <p>Kerry Smith Administrative Assistant 654 Main St Claremont, NH 03743 ksmith@pathwaysnh.org</p> | <p>Dora Markwell – COO Pathways 654 Main St Claremont, NH 03743 dmarkwell@pathwaysnh.org 504-1516</p> <p>Mark Mills – CEO Pathways 654 Main St Claremont, NH 03743 mmills@Pathwaysnh.org</p> |

Early Supports and Services Programs

| PROGRAM NAME | DIRECTOR | ADMINISTRATION |
|---|--|--|
| <p>Pathways Family Centered Early Supports and Services Program</p> | <p>Kathie Sarles, Co-Director 654 Main Street Claremont, NH 03743 603-542-8706 ksarles@pathwaysnh.org</p> <p>Kathy Marshall, Co-Director 654 Main St Claremont, NH 03743 603-448-2077 kmarshall@pathwaysnh.org</p> | <p>Dora Markwell – COO Pathways 654 Main St Claremont, NH 03743 504-1516</p> <p>Mark Mills – CEO Pathways 654 Main St Claremont, NH 03743 mmills@Pathwaysnh.org</p> |

School District Contact List

| SAU | TOWN | REFERRAL CONTACT | PRESCHOOL CONTACT | ADMINISTRATION |
|-----|--|--|--|---|
| 60 | Acworth Charlestown Langdon | Tammy Vittum Preschool Coordinator tvittum@sau60.org 835-6314 | Tammy Vittum Preschool Coordinator tvittum@sau60.org 835-6314 | Donna Jones Special Education Director djones@sau60.org 826-5762 ext 130 |
| 62 | Cannan Dorchester Enfield Grafton Orange | Bonnie McCouch bmccouch@mascoma.k12.nh.us 632-5563 ext 310 | Bonnie McCouch bmccouch@mascoma.k12.nh.us 632-5563 ext 310 | Barbara Logan Special Education Director blogan@mascoma.k12.nh.us 632-5563 ext 3008 |
| 75 | Grantham | Maren Ardell mardell1229@comcast.net 863-6289 | Maren Ardell mardell1229@comcast.net 863-6289 | Maren Ardell mardell1229@comcast.net 863-6289 |
| 43 | Croydon Newport | Betsy Gibbs ECSP Coordinator bgibbs@newport.k12.nh.us 863-3710 ext. 130 | Betsy Gibbs ECSP Coordinator bgibbs@newport.k12.nh.us 863-3710 ext. 130 | Virginia Irwin Education Director virwin@sau43.k12.nh.us 863-3540 ext 104 |
| 85 | Sunapee | Terra Geer tgeer@sunapee.k12.nh.us 763-4627 | Steph Hubert shubert@sunapee.k12.nh.us 763-5675 ext. 310 | Terra Geer Special Education Director tgeer@sunapee.k12.nh.us 763-4627 |
| 6 | Claremont Cornish | Genine Mattice Preschool Coordinator gmattice@claremont.k12.nh.us 543-4270 ext. 233 | Genine Mattice Preschool Coordinator gmattice@claremont.k12.nh.us 543-4270 ext. 233 | Ryan Fairchild Special Education Director rfairchild@claremont.k12.nh.us 543-4212 |
| 6 | Unity | Autumn Levasseur Preschool Coordinator alessasseur@unity.k12.nh.us 542-5888 | Autumn Levasseur Preschool Coordinator alessasseur@unity.k12.nh.us 542-5888 | Ryan Fairchild Special Education Director rfairchild@claremont.k12.nh.us 543-4212 |
| 88 | Lebanon | Ann Richardson arichardson@sau88.net 448-2945 448-4292 | Ann Richardson arichardson@sau88.net 448-2945 448-4292 | Phyllis McKenna Director of Special Education pmckenna@sau88.net 448-1634 |
| 70 | Hanover | Katie Roach Preschool Coordinator 643-6655 Katie.roach@ hanovernorwickschools.org | Katie Roach Preschool Coordinator 643-6655 Katie.roach@ hanovernorwickschools.org | Joanne Roberts Asst. Super of Special Services joanne.roberts@sau70.org 643-6050 ext 2007 |

| | | | | |
|----|--------------------|---|---|---|
| 76 | Lyme | Miki McGee Special Education Director mmcgee@lymeschool.org 795-2125 | Miki McGee Special Education Director mmcgee@lymeschool.org 795-2125 | Miki McGee Special Education Director mmcgee@lymeschool.org 795-2125 |
| 34 | Washington | Jane Johnson Washington Elem. School 495-3463 jjohnson@gsinet.net | Jane Johnson Washington Elem. School 495-3463 jjohnson@gsinet.net | Patricia Parenteau Director of Student Support Services pparenteau@hdsd.k12.nh.us 464-4466 |
| 32 | Plainfield | Kathy Lanzim Preschool Contact klanzim@plainfieldschool.org 469-3250 | Kathy Lanzim Preschool Contact klanzim@plainfieldschool.org 469-3250 | Nancy Brogden Nancybrogden@vermontel.net 469-3250 |
| 65 | Springfield | Sue Gleason sgleason@kearsarge.org 526-8604 | Sue Gleason sgleason@kearsarge.org 526-8604 | Larry Elliott Special Education Director lelliott@kearsarge.org 526-2051 ext. 222 |
| 71 | Goshen Lempster | Michele Munson Superintendent 863-2420 ext. 124 mmunson@gl.k12.nh.us | Michele Munson Superintendent 863-2420 ext. 124 mmunson@gl.k12.nh.us | Michele Munson Superintendent 863-2420 ext. 124 mmunson@gl.k12.nh.us |