

**Area Agency Region 10
Interagency Agreement
For Early Childhood Transitions**

Developed 12.09
Updated 11.11

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Interagency Agreement For Early Childhood Transitions

Section I - Overview

A. Introduction

This Interagency Agreement is entered into by Region 10 Community Support Service, Inc., whose responsibility it is to oversee and administer Family Centered Early Supports and Services, its vendor programs Easter Seals Family Centered Early Supports and Services, The Children's Pyramid, Child and Family Services Early Supports and Services and the Derry School District, Sanborn Regional School District (Newton), Windham School District, Timberlane School District, Hampstead School District, Salem School District, Chester School District and Pelham School District.

B. Purpose

We, the providers of services for young children with disabilities and their families in Area Agency Region 10, are committed to creating a collaborative process to ensure that those we serve experience a smooth and high quality transition from Early Supports and Services to Preschool Special Education. This process, while respectful of both service delivery systems and of family's confidentiality and choices throughout the process, promotes increased accountability, efficiency and communication that will benefit families and all those who serve them. We acknowledge that the following process is set forth to meet federal and state requirements, and most importantly to assist families in a smooth transition. We recognize that multiple factors affect this process including the age at which a child is first referred for services, families' preferences, and that we all make mistakes. Good communication among all parties is encouraged as the best remedy for overcoming the inevitable deviation from the ideal process.

C. Scope

This agreement shall be effective **November 2011- November 2014** and reviewed annually by representatives from Region 10 Community Support Service, Inc., Easter Seals Family Centered Early Supports and Services, The Children's Pyramid, Child and Family Services Early Supports and Services and the Derry School District, Sanborn Regional School District (Newton), Windham School District, Timberlane School District, Hampstead School District, Salem School District, Chester School District, Pelham School District and the Supporting Successful Early Childhood Transitions Project.

Section II - Transition Timeframe

<p>No later than 22 months of age</p>	<ul style="list-style-type: none"> • Understanding ESS Notification brochure given • Notification/Opt out form signed • At Intake for children referred to ESS at 22 months or older: <ul style="list-style-type: none"> ○ Understanding ESS Notification brochure given and Notification explained
<p>No later than 24 months</p>	<ul style="list-style-type: none"> • Written Transition Plan completed and included in IFSP for ALL children • Transition booklet given to family • Region 10 Community Support Services provides Child Find Notification information to the local School District
<p>28 to 30 months</p>	<ul style="list-style-type: none"> • ESS Service Coordinator contacts the Preschool Contact to schedule the Transition Conference and sends a Transition Conference Invitation is sent to the Preschool Contact with the tentative date, time and place • The School District Preschool Contact follows up with the ESS Service Coordinator to confirm the Transition Conference
<p>28 - 30 months (But <u>NO</u> later than 33rd month birthday)</p>	<ul style="list-style-type: none"> • Transition Conference occurs in the home and includes: <ul style="list-style-type: none"> ○ A discussion of program options and the special education process ○ A discussion/determination about whether the child is potentially eligible for preschool special education ○ Potential special education process meeting dates discussed, if appropriate • Bring Referral form to Transition Conference in case family decides to refer the day of the Transition Conference
<p>Immediately following the Transition Conference</p>	<ul style="list-style-type: none"> • With written parental consent, ESS Service Coordinator sends Referral, most current evaluation report and current IFSP • ESS Service Coordinator notifies the Area Agency of the Referral so they may transfer the child's electronic record • Within 15 days after school receives formal referral, school personnel will schedule and conduct a Disposition of Referral meeting with the IEP team that will include: <ul style="list-style-type: none"> ○ Review of referral, evaluation report and services to date ○ Determining timeline regarding evaluations needed ○ Scheduling of potential meetings ○ Discussion of program options (i.e. possible classroom visitation)
<p>30 months or older</p>	<ul style="list-style-type: none"> • For child found eligible for ESS at 30 months or older <ul style="list-style-type: none"> ○ If appropriate, and parent gives consent, invite School District to evaluation ○ Completed transition plan with initial IFSP ○ Formal Referral completed and sent as soon as possible
<p>30 to 33 months</p>	<ul style="list-style-type: none"> • Service Coordinator discusses Family Support Services at the Area Agency
<p>30-30 months</p>	<ul style="list-style-type: none"> • Service Coordinator shares any updated information or evaluations with school district.
<p>36 months</p>	<ul style="list-style-type: none"> • Child will have a signed IEP in place on or before their third birthday

Protocols & Procedures for Transitions from the Family Centered Early Supports and Services (ESS) programs of Region 10 Community Support Service, Inc. (Area Agency) to School District Preschool Special Education Programs in Area Agency Region 10

Protocol 1: The Area Agency, ESS Programs and School Districts shall comply with Child Find Notification and Child Find requirements

Procedures

- 1.1 Region 10 Community Support Services, Inc. and its vendor programs shall comply with ESS notification requirements for Child Find purposes only as required under Part C IDEA 2004 and as outlined by the Department of Health and Human Services, Bureau of Developmental Services, Family Centered Early Supports and Services.
- 1.2 The ESS Service Coordinator of the vendor program shall explain Notification and the Opt-Out policy to the parents of children actively enrolled in ESS no later than their 22 month birthday or as soon as possible to those who enrolled in ESS after their 22 month birthday. This explanation will be provided to parents prior to Region 10 Community Support Services distributing the notification information to the school districts. Families shall be provided with a copy of *Understanding ESS Notification to Local School Districts for Child Find* brochure. Families may choose to Opt-Out of Notification. Documentation that Notification and the choice to Opt-Out were explained to families shall be made and sent to the Area Agency with the monthly statistics.
- 1.3 Unless a family opts-out, Region 10 Community Support Services, Inc shall transmit written notification information to the Special Education Director of the local school district, and/or this Director's designee. Notification information will be sent by mail monthly, at the beginning of each month. The monthly report containing this information shall include all the children actively enrolled in ESS whose 24-month birthday occurs during the month that is beginning. (For example, a report dated September 1 shall include those children who will have their second birthday during September.) Notification information is limited to:
 - Child's name
 - Child's date of birth
 - Parent(s)'s name(s)
 - Parent(s)'s contact information
- 1.4 This Notification list shall also include children older than 24 months who became newly enrolled in ESS in the previous month as well as the
 - Name of the ESS vendor program providing services to the child
 - Number of families, if any, who have chosen to Opt-out

- 1.5 In the event that there are no children to provide Notification information on in a given month, Region 10 Community Support Services shall send the district a Notification list indicating so.
- 1.6 As outlined in Part C of the IDEA 2004, ESS Notification is not a Referral and families may opt-out of notification. However, a family's choice to opt-out of Notification shall not impact the transition or Referral process.
- 1.7 School Districts shall have clear policies and procedures in place for both ESS Notification and Referral. Districts shall include in their Child Find policies and procedures a process for responding to families for whom they have received Notification from ESS.
- 1.8 School Districts shall inform the ESS programs of how they are responding to Notification so that they may better inform families.
- 1.9 School Districts shall notify Region 10 Community Support Services, Inc. of whom, in addition to or in place of the Special Education Director, is a designee to receive Notification information. This shall be documented in writing.

Protocol 2: The Area Agency shall coordinate and host a regional Transition Open House twice a year.

Procedures

- 2.1 The purpose of the regional Transition Open House is to help ease parents' concerns regarding the process by giving parents an opportunity to meet and begin to develop positive relationships with local school district personnel prior to the mandated Transition Conference.
- 2.2 As part of the transition planning process, ESS Service Coordinators shall invite parents to the regional Transition Open House.
- 2.3 School districts shall make a good faith effort to send at least one representative from their district to provide general information about their district's preschool special education program and answer parent questions.
 - In the event a school district is unable to send a representative, the ESS Service Coordinator shall provide the family with the contact information of the district's preschool contact
- 2.4 At a parent's request, the regional Transition Open House may also be used as an opportunity to hold a family's Transition Conference as described in HeM 510.

Protocol 3: The ESS programs shall develop a Transition Plan in the Individualized Family Support Plan (IFSP) in accordance with HeM 510 and Part C of the IDEA 2004

Procedures

- 3.1 When a child receiving ESS is 24 months of age (or earlier if appropriate) the IFSP team shall develop and begin to implement a written Transition Plan. The written Transition Plan is developed and becomes part of the child's IFSP. When a child is determined eligible for ESS after 24 months of age, the written Transition Plan shall be completed within one month of determining eligibility.
- 3.2 In developing the Transition Plan the ESS Service Coordinator shall include a discussion of
 - All available community options (including preschool special education, continuing eligibility through the area agency services, private therapies, private child care and preschools, recreation, family supports, and other resources)
 - Parental rights and responsibilities under HeM 510 and Part C of IDEA 2004 in the transition process
- 3.3 When the IFSP team is creating the transition plan, the ESS Service Coordinator shall provide the family with a copy of the *Transition from Family-Centered Early Supports and Services: A Guide for Families*.

Protocol 4: With parental permission, ESS shall initiate contact with the appropriate School District to schedule the Transition Conference

Procedures

- 4.1 With written parental consent, a Transition Conference Invitation (Form 1) shall be sent (by mail or electronically) to the School District Preschool Contact by the ESS Service Coordinator when the child is between 27 and 30 months of age, and/or at parent's request.
 - The invitation shall include tentative date, time and place of the Transition Conference

- 4.2 When circumstances warrant and parents agree, the Transition Conference Invitation and the Referral may be sent to the appropriate Preschool Contact simultaneously. See Protocol 14

- 4.3 A School District may request parental permission to combine the Transition Conference and the Disposition of Referral meeting. See Protocol 14.

Protocol 5: With parental permission, ESS shall schedule the Transition Conference

Procedures

- 5.1 The School District Preschool Contact shall follow up with the ESS Service Coordinator via phone and/or email to confirm the date of the Transition Conference. Every effort shall be made by the ESS Service Coordinator to find a mutually agreeable time with the family and the School District Preschool Contact when scheduling the Transition Conference. However, to comply with the requirements of Part C of the IDEA 2004 and HeM 510, if a School District representative is unable to attend the Transition Conference, it shall be held regardless.

- 5.2 The Transition Conference shall occur when a child is between 27 and 30 months of age.
 - In accordance with the HeM 510 and Part C of the IDEA 2004, the Transition Conference must occur no less than 90 days before the child's third birthday but no earlier than nine months before the third birthday.
 - With parental permission, a Transition Conference may be held at their home, a School District or other community based location
 - A parent may refuse permission to hold a transition conference.

- 5.3 A School District may request that ESS discuss with the parent that they wish to combine the Transition Conference and the Disposition of Referral meeting and for parental permission to share information prior to the Transition Conference. See Protocol 14.

Protocol 6: The ESS Service Coordinator shall facilitate the Transition Conference.

Procedures

- 6.1 The School District shall send a representative to the Transition Conference as required by IDEA 2004 and the NH Rules for the Education of Children with Disabilities.
- 6.2 The ESS Service Coordinator facilitates the Transition Conference. At the Transition Conference:
 - The family shall share information about their child
 - The School District representative shall share information about program options from the time the child is three until the end of the school year
 - The IFSP Team shall discuss and determine whether the child is potentially eligible for special education
 - Transition Plan is updated including potential IEP Team meeting dates for the Disposition of Referral and/or evaluation, as applicable
- 6.3 Every effort shall be made by the ESS Service Coordinator to find a mutually agreeable time with the family and the School District representative when scheduling the Transition Conference. However, to comply with the requirements of Part C of the IDEA 2004 and HeM 510, if a School District representative is unable to attend the Transition Conference, the meeting shall be held regardless.
- 6.4 Whenever appropriate, meetings can be combined, such as the Disposition of Referral meeting and Transition Conference as long as all participants required under the respective regulations are in attendance and meetings are held within the timeline requirements of state and federal regulations. See Protocol 14.
- 6.5 In the event that the School District and the parent have agreed to combine the Transition Conference and the Disposition of Referral meeting, the ESS Service Coordinator may provide the School District representative with the Referral before or at the Transition Conference. See Protocol 14.
- 6.6 In the event a representative from the school district is unable to attend the Transition Conference, the name and contact information of the school district Preschool Contact shall be provided to the parent.
- 6.7 The ESS Service Coordinator shall provide the School District representative with a copy of the Meeting Notes from the Transition Conference.

Protocol 7: With parental permission, ESS shall initiate a Referral to the appropriate School District

Procedures

- 7.1 With written parental consent, The ESS Service Coordinator shall send the Referral letter to the appropriate School District Preschool Contact at or immediately following the Transition Conference that occurs when the child is 27 to 30 months of age, unless a parent chooses otherwise. (Form 2)
- Parents may agree that a Referral will be made prior to or during the Transition Conference. See Protocol 14.
- 7.2 The referral letter shall include:
- full name, including middle initial
 - DUCT number
 - date, city and state of birth
 - parent's contact information
 - child's reason for receiving services (diagnosis, if known)
 - date child began services
 - services child is currently receiving
- 7.3 In addition to the referral letter, ESS shall send a copy of:
- Most recent completed evaluation report
 - Current IFSP
- 7.4 If the family has not heard from the School District Preschool Contact within ten calendar days of sending the referral, either the family or the ESS Service Coordinator (at the family's request) may make a courtesy contact to the School District Preschool Contact regarding the status of the referral.
- 7.5 When circumstances warrant and parents have given written consent, the Transition Conference Invitation and the Referral may be sent to the appropriate Preschool Contact simultaneously. See Protocol 14.
- 7.6 When a Referral is transmitted to a School District, the ESS Service Coordinator shall notify the Area Agency so that they may allow the School District access to the child's electronic record.

Protocol 8: The School District shall schedule/convene the IEP team and conduct the Disposition of Referral process.

Procedures

- 8.1 Upon receiving a Referral from ESS, regardless of the child's age, the School District Preschool Contact shall contact the family acknowledging the receipt of the Referral.
- 8.2 Within 15 calendar days from receiving a Referral from an ESS Service Coordinator, regardless of the age of the child, the School District shall schedule and convene the IEP Team, which includes the family, and conduct a Disposition of Referral meeting. Unless a parent requests otherwise, the School District shall invite the ESS Service Coordinator.
- 8.3 At the Disposition of Referral meeting:
 - The IEP team, which includes the family, shall discuss and determine if and how any previously administered evaluations will be utilized and if further evaluation is necessary to determine eligibility. If further evaluation is needed, the School District shall obtain parents' written permission to conduct the evaluation.
 - The role of the ESS Service Coordinator in the Disposition of Referral meeting is to provide information regarding the child's current developmental and functional abilities and support the family.
- 8.4 Effort shall be made to schedule the Disposition of Referral meeting during a convenient time for the ESS Service Coordinator, however, the Disposition of Referral meeting shall be conducted if the Service Coordinator is unable to attend to ensure the meeting occurs within the 15 calendar day timeline required by the NH Rules for the Education of Children with Disabilities.
- 8.5 As part of the referral process, the school district shall provide the parents with the Procedural Safeguards handbook and other materials regarding their rights and responsibilities in the special education process.
- 8.6 Whenever appropriate and if parents agree, meetings can be combined, such as the Disposition of Referral meeting and Transition Conference as long as all participants required under the respective regulations are in attendance and the timing of the meetings is within state and federal regulatory requirements. See Protocol 14.
- 8.7 The NH Rules for the Education of Children with Disabilities require a school district to act upon a Referral regardless of its source and age of the child. The School District may request an informational packet be completed by the family, however, failure by the parent to complete the packet cannot be used to defer the timelines for the Disposition of the Referral or the evaluation.

Protocol 9: Based upon the outcome of the disposition, the School District shall schedule/conduct evaluations, if appropriate, and convene the IEP Team to determine eligibility for special education services, document services through the IEP and determine placement as appropriate.

Procedures

- 9.1 The School District shall schedule all IEP team meetings at mutually convenient times and places for the parent and invite them via written meeting notification. The School District shall also invite the ESS Service Coordinator (unless a parent requests otherwise). The role of the ESS Service Coordinator in all IEP team meetings is to provide information regarding the child's current developmental and functional abilities and support the family.
- 9.2 Every effort shall be made to schedule meetings at a mutually convenient time for the ESS Service Coordinator. However to ensure meetings occur within the timelines required by the NH Rules for the Education of Children with Disabilities and Part B of the IDEA 2004, all IEP meetings shall be conducted regardless of whether the ESS Service Coordinator is able to attend.
- 9.3 The School District shall complete the evaluation, if appropriate, and convene the IEP team, which includes the parents, for an eligibility determination meeting within 45 days from receipt of parent's written permission for evaluation, as required by the NH Rules for the Education of Children with Disabilities. Parents may agree, in writing, to one extension of 15 days.
- 9.4 If the IEP team, which includes the parents, determines the child is eligible for special education services, an Individual Education Program (IEP) shall be developed by the IEP team within 30 days from determining eligibility.
- 9.5 After determining the supports and services necessary to provide the child with a free appropriate public education (FAPE) and documenting goals and services in the IEP, placement shall be decided by the IEP team and based on the Least Restrictive Environment (LRE).
- 9.6 The IEP team, which includes parents, can choose to combine meeting purposes e.g., eligibility, IEP, and placement. Parents shall be notified of the purpose of meetings on the notice of meeting form.
- 9.7 The IEP team shall provide parents with Written Prior Notice of all proposals/refusals so that they may make informed decisions. Parents shall be given 14 calendar days to make decisions about any proposal by the IEP team.
- 9.8 The school district shall comply with all NHSEIS reporting requirements including reporting whether a child referred by ESS is determined to be eligible as a child with a disability or if the child is found to not be eligible as a child with a disability.

9.9 IDEA 2004 and the NH Rules for the Education of Children with Disabilities require that a child transitioning from ESS be evaluated, have eligibility determined and, if eligible, have a signed IEP in place by the child's third birthday. This right and requirement supersedes all other time lines including the 45 calendar day evaluation time line (and single 15 day extension) and 30 days to begin development of the IEP timeline.

Protocol 10: ESS shall share updated information with the School District prior to the child's third birthday

- 10.1 School district staff shall be invited to attend evaluations scheduled to be conducted by ESS between the time of referral and the child's third birthday. Written information (IFSP) from these evaluations shall be shared with the school district regardless of whether the school attends the evaluation.

Protocol 11: Implementation: A signed IEP shall be in place by the child's 3rd birthday.

Procedures

- 11.1 In accordance with the NH Rules for the Education of Children with Disabilities and Part B of the IDEA 2004, the IEP shall be agreed upon and signed by the School District LEA representative and the parent(s) by the child's third birthday.

- 11.2 By NH definition, the date of development and implementation is the date of parental consent to the IEP. Per state and federal law, an IEP with the date to begin the provision of special education and related services must be agreed on by both the LEA and parent by the child's third birthday, regardless of when the child turns 3. ('06 FY Memo 25)

Protocol 12: Children whose third birthday occurs during the summer months are entitled to FAPE on their third birthday.

Procedures

- 12.1 Per state and federal law, an IEP with the date to begin the provision of special education and related services must be agreed on by both the LEA and parent by the child's third birthday, regardless of when the child turns 3.

- 12.2 The start date for provision of special education and related services may be at a date after the third birthday as determined appropriate by the IEP team, which includes the parents.

- 12.3 With agreement from the family, the IEP team may choose to complete eligibility determination and develop the IEP for a child who has a summer or early fall birthday, prior to the end of the previous school year. If this occurs, ESS will work with the school district and will still provide the district with updated information within the timelines outlined in the agreement.

Protocol 13: Procedures for children who are referred to ESS after 30 months of age

Procedures

- 13.1 When a child who is 30 months of age or older is referred and found eligible for ESS, the transition process shall be explained to the family at the initial IFSP meeting. If appropriate, the ESS Coordinator shall ask for written parent consent to share information with the appropriate School District.
- 13.2 If appropriate, and with parent consent, the ESS Service Coordinator may invite the School District to participate in the initial evaluation by ESS.
- 13.3 The School District and ESS shall work collaboratively to create a plan for the necessary steps to ensure that a child who is referred and found eligible for ESS when they are 30 months and older, if eligible for special education will have an IEP in place by the child's third birthday.
- 13.4 In scheduling the Transition Conference, every effort shall be made by the ESS Service Coordinator to find a mutually agreeable time with the family and the School District Preschool Contact. In accordance with Part C of the IDEA 2004 and HeM 510, if a School District representative is unable to attend the Transition Conference, it shall be held regardless.
- 13.5 The ESS Service Coordinator shall facilitate the Transition Conference in accordance with Protocol 6.
- 13.6 In scheduling the Disposition of Referral and other IEP meetings, every effort shall be made by the school district to find a mutually convenient time for the ESS Service Coordinator. However, all IEP meetings shall still be conducted if the Service Coordinator is unable to attend to ensure timelines required by the NH Rules for the Education of Children with Disabilities and IDEA 2004 are met.
- 13.7 Whenever appropriate, meetings can be combined, such as the Disposition of Referral meeting and Transition Conference as long as all participants required under the respective regulations are in attendance and the timing of the meetings is within state and federal regulatory requirements. See Protocol 14.

Protocol 14: Procedures for the combination of the Transition Conference and Disposition of Referral meeting if a parent chooses to make a referral prior to or during the Transition Conference.

Procedures

- 14.1 The Transition Conference and the Disposition of Referral meeting may be combined if all of the following conditions are met:
 - the family agrees
 - the family is provided Prior Written Notice at least 10 days prior to the meeting as required by the NH Rules for the Education of Children with Disabilities. Families may agree to waive the 10 day advance notice
 - all team members required by the NH Rules for the Education of Children with Disabilities and HeM 510 are in attendance
- 14.2 In the event a School District wishes to combine the Transition Conference and Disposition of Referral meeting, they shall inform the ESS Service Coordinator of this intent at the time they are confirming the Transition Conference.
- 14.3 The Service Coordinator shall explain the School District's request to the family, including what a Referral and Disposition of Referral meeting are, and explain that a family has the right to choose not to make a Referral at this time and limit the meeting to only a Transition Conference. The Service Coordinator shall contact the School District to inform them of the parent's decision. With parental permission, the ESS Service Coordinator shall bring the referral to the meeting.
- 14.4 If a Referral is sent prior to the Transition Conference, the school district has 15 calendar days from receipt of referral to schedule and conduct a Disposition of Referral meeting, regardless of the date of the scheduled Transition Conference and the age of the child.
- 14.5 Regardless of whether the family gives permission to hold a combined Transition Conference and Disposition of Referral meeting, the Transition Conference shall be held at the date and time agreed upon.
- 14.6 In the event that the Transition Conference and Disposition of Referral meeting or any other meeting in the ESS transition/special education process are combined, the school district shall ensure that all team members required under the NH Rules for the Education of Children with Disabilities are in attendance.
- 14.7 As required by the NH Rules for the Education of Children with Disabilities, written parental permission is required before any evaluation may be conducted by the school district. This includes a formal observation of the child while at the Transition Conference/Disposition of Referral meeting. Parents may give written permission at the meeting for the formal observation/evaluation to occur. Without written permission, the IEP team may not use the observation/information as part of determining eligibility or present levels.

14.8 Parents shall be provided with Written Prior Notice of all proposals/refusal that occur at any meeting (Disposition of Referral, Evaluation, Eligibility, IEP and Placement) so that they may make informed decisions. Parents shall be given 14 calendar days to make decisions regarding any proposal by the IEP team.

Protocol 15: Procedures for addressing concerns

Procedures

- 15.1 We recognize that multiple factors affect this process including the age at which a child is first referred for services, families' preferences, and that we all make mistakes. Good communication among all parties is encouraged as the best remedy for overcoming the inevitable deviation from the ideal process.
- 15.2 When one party is concerned that the other is not following through with their responsibilities as outlined in good faith in the Interagency Agreement, the questioning party shall first consider whether the issue is related to unique circumstances (such as a family's refusal to give permission to refer or an unexpected staff illness) or whether the issue demonstrates a systemic issue. The questioning party shall discuss their concerns directly with the person or persons involved and shall have documentation of their concerns.
- 15.3 Should the issue continue beyond the initial conversation, the supervisor of the party involved shall be contacted. See Contact List.

Protocol 16: Procedure for review of the Interagency Agreement

- 16.1 Representatives from Region 10 Community Support Service, Inc., Easter Seals Family Centered Early Supports and Services, The Children’s Pyramid, Child and Family Services Early Supports and Services and the Derry School District, Sanborn Regional School District (Newton), Windham School District, Timberlane School District, Hampstead School District, Salem School District, Chester School District and the Pelham School District shall convene annually in the spring to review, make changes as necessary, and renew this transition agreement.

Section IV – Forms and Attachments

***Section V –
Signature Page and Contact Information***

CONTACT INFORMATION

Early Supports and Services Contact List

Area Agency Contact Information

REFERRAL CONTACT	NOTIFICATION CONTACT	NHSEIS CONTACT	ADMINISTRATION
Tammy Dudal Region 10 Community Support Services 8 Commerce Drive Atkinson, NH 03811 603-893-1299 ext 326 FAX 603-893-5401 tdudal@region10nh.org	Leslie Coughlin Region 10 Community Support Services 8 Commerce Drive Atkinson, NH 03811 603-893-1299 ext 327 FAX 603-893-5401 lcoughlin@region10nh.org	Leslie Coughlin Region 10 Community Support Services 8 Commerce Drive Atkinson, NH 03811 603-893-1299 ext 327 FAX 603-893-5401 lcoughlin@region10nh.org	Kelly Judson Region 10 Community Support Services 8 Commerce Drive Atkinson, NH 03811 603-893-1299 ext 332 kjudson@region10nh.org

Early Supports and Services Program

PROGRAM NAME	DIRECTOR/COORDINATOR	ADMINISTRATION
Easter Seals Family Centered Early Supports and Services	Gloria Fulmer Director of EI and EC 15 Ermer Road, Suite 102 Salem, NH 03079 Phone: (603) 893-0984 Fax: (603) 898-4385 gfulmer@eastersealsnh.org	
The Children's Pyramid	Kara Levasseur Coordinator PO Box 1269 Nashua, NH 03061 603-883-8205 ext 20 FAX: 603-881-7198 klevasseur@nashuacenter.org	Brian Young Director PO Box 1269 Nashua, NH 03061 603-883-8205 ext 10 FAX: 603-881-7198 byoung@nashuacenter.org
Child and Family Services Early Supports and Service Program	Melissa Tarmey Program Manager 9 Hampton Road Exeter, NH 03833 603-518-4212 TarmeyM@cfsnh.org	JoAnn Cobb Director 9 Hampton Road Exeter, NH 03833 603-518-4141 cobbj@cfsnh.org

School District Contact List

SAU	TOWN	REFERRAL CONTACT	PRESCHOOL CONTACT	SPECIAL EDUCATION ADMINISTRATION
10	Derry	Eileen Marden Derry Early Education Program Preschool Coordinator 5 Hood Road Derry, NH 03038 603-437-5942 emarden@derry.k12.nh.us	Jayne Boyle Assistant Director of Student Services SAU Office 18 South Main Street Derry, NH 03038 603-432-1215 jboyle@derry.k12.nh.us	Christopher Kellen Director of Student Services 18 South Main Street Derry, NH 03038 603-432-1215 ckellen@derry.k12.nh.us
17	Newton	Robin Baker Preschool Coordinator D.J. Bakie School 179 Main Street Kingston, NH 03848 603-642-5272 rbaker@sau17.org	Robin Baker Preschool Coordinator D.J. Bakie School 179 Main Street Kingston, NH 03848 603-642-5272 rbaker@sau17.org	Jennifer Pomykato Special Education Director SAU 17 178 Main Street Kingston, NH03848 603-642-3688 jponykato@sau17.org
28	Windham	Meg Rugg Windham Preschool SAU 28 21 Haverhill Road Windham, NH 03087 603-537-9737 preschool@windhamsd.org	Meg Rugg Windham Preschool SAU 28 21 Haverhill Road Windham, NH 03087 603-537-9737 preschool@windhamsd.org	Tina McCoy SAU 28 PO Box 510 Windham, NH 03087 603-425-1976 tmccoy@sau28.org
28	Pelham	Shirlee Sullivan Pelham Preschool SAU 28 61 Marsh Road Pelham, NH 03076 603-635-1146 ssullivan@pelhamsd.org	Shirlee Sullivan Pelham Preschool SAU 28 61 Marsh Road Pelham, NH 03076 603-635-1146 ssullivan@pelhamsd.org	Tina McCoy SAU 28 PO Box 510 Windham, NH 03087 603-425-1976 tmccoy@sau28.org
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